

Instructions for the company: This letter is required in order to complete the registration of new students and/or the re-registration of current students. One letter may be completed with a list of all the children financially supported by your company who will attend Escuela Campo Alegre (“ECA”) in the academic year 2010-2011. Please complete on COMPANY LETTERHEAD and return to ECA. **Re-registration/registration is not complete until this letter has been signed and received by ECA.** For questions or comments, contact the Account Receivable Dept. (993-3922 ext. 1311) or **francism@eca.com.ve** or the Admissions Office (993-3922 ext. 1011) **monicar@eca.com.ve**.

Model Letter of Responsibility

I, _____, acting in my capacity as _____
(name of signatory) (position)
of _____ and duly authorized for this act, as current employer
(name of company)
of _____, who is legal representative of the student (s) _____
(name of employee) (name of students)

enrolled at Escuela Campo Alegre (“ECA”), accept on behalf of the abovementioned company the responsibility of payment of the full school tuition and fees for the academic year 2010-2011, regardless of withdrawal of the student(s) before June 2011.

I acknowledge that 100% of the tuition is due on August 6, 2010. Finally, I am aware and agree that late payments will accrue administrative charges at the daily rate of 0.167% over the principal amount owed.

I have read the attached annual tuition & fees schedule for the academic year 2010-2011 dated May 4, 2010 and hereby agree to be bound by and to comply with all the terms and conditions set forth in said schedule. In particular, I agree that 100% of the annual tuition and fees are due by August 6, 2010, and that such date could be delayed at the sole discretion of ECA.

By executing this letter, [Name of the company] acknowledges that ECA will incur contractual costs and expenses in reliance on the commitments and obligations herein and that the same shall be enforceable by ECA regardless of whether all or any of the students named herein attend or withdraw from ECA.

Signature: _____ Date _____